

NOTICE OF POTENTIAL GRIEVANCE OR CONTROVERSY

UNITED PARCEL SERVICE (Center, Hub, Feeder, Etc.) _____

1. Today's Date: _____ 2. Date of Incident: _____

3. Name of Employee: _____

Address: _____

City & Zip Code: _____ Telephone No.: _____

4. Explanation of Incident or Violation - (Include all Dates, Name, Equipment Numbers, Etc.)

5. Agreement Article: _____

Relief Sought: _____

Shop Steward Signature: _____ Members Signature: _____

EMPLOYER REPLY:

Date Received: _____ Date of Response: _____

1. Investigation Results: _____

2. Employer Position: _____

Signature & Title: _____

Failure to respond within five (5) working days shall result in a formal grievance being filed and placed on the docket for The Nor-Cal Grievance Panel.